



SAINT MARY'S UNIVERSITY STUDENTS' ASSOCIATION

Vice President External

Employment Opportunity

The Saint Mary's University Students' Association (SMUSA) is a not-for-profit organization that provides services, support, advocacy, and representation to the students of Saint Mary's University. Our vision is to ensure the highest quality of life for Saint Mary's students.

As Vice President External, you will play a key role in advancing the interests of the Students of Saint Mary's University through advocacy to all levels of government. You will engage with students to determine advocacy and policy priorities and bring recommendations to Students Nova Scotia and the Canadian Alliance of Student Associations (CASA). Further, you will serve on relevant university committees, specifically on the Board of Governors. The mandate of the Vice President External includes research on advocacy issues and active participation on provincial and federal advocacy groups (Students Nova Scotia and CASA). In this role, you will work actively to integrate the association's interests and work with the community.

Position Responsibilities

- Represent SMUSA and take leadership roles within Students Nova Scotia and the Canadian Alliance of Student Associations.
- Build and maintain strong relationships with members of the University administration, local politicians, government officials, and post-secondary sector stakeholders.
- Develop and share an understanding of the role government plays within the post-secondary education system.
- Advocate on behalf of students to the municipal, provincial, and federal governments.
- Conduct research for the benefit of the Association's advocacy positions.
- Attend relevant committee meetings as a part of Students Nova Scotia, the Canadian Alliance of Student Associations, and the University Board of Governors.
- Bring forward recommendations regarding equity issues to Students Nova Scotia and the Canadian Alliance of Student Associations.
- Develop and execute advocacy focused campaigns and initiatives on campus.
- Attend and represent SMUSA at various university and community events.
- Any other duties relevant to the position as assigned by the President.

Requirements and Skills

- Candidates must be a registered Saint Mary's student for the 2020-2021 academic year.
- Passionate about student issues and representing/advocating on behalf of students.
- Engaged, outgoing, self-motivated, and driven individual.
- Strong interpersonal communications skills.
- Demonstrated interest in municipal, provincial, and federal politics.
- Expertise in building relationships with various stakeholders, including government staff, elected officials, university administration, faculty, and other university staff.
- Strong research skills.
- Well-organized and adaptable individual, confident in a collaborative and fast-paced work environment.
- Strong oral and written communication skills in order to effectively build relationships with members of the University Administration, government employees, elected representatives, and other key stakeholders in the community.

What We Offer

- Leadership development opportunities.
- Flexible work arrangements based on course schedule.
- Learning and skill development opportunities.
- U-Pass and Health and Dental Plan.

Position Term: May 1st, 2021 - April 30th, 2022

Deadline for Application: March 31st, 2021

If this sounds like something that interests you, we'd love to talk to you! **Please submit your resume and cover letter via email to karla.hodge@smu.ca with the subject line "SMUSA VP External" no later than 11:59 PM on March 31, 2021.** Applications must include a one-page cover letter accompanied by a resume and contact information of the applicant including two (2) references. Any questions regarding this job posting may be addressed to Karla Hodge via email. We thank all applicants for their interest; however, only those applicants selected for an interview will be contacted.

The Saint Mary's University Students' Association welcomes the contributions of individuals from traditionally marginalized communities, as outlined under the prohibited grounds for discrimination in the Nova Scotia Human Rights Act, bring to our organization. These include racialized people; Indigenous people, womxn, lesbian, bisexual, gay, transgender, and queer people, and people with disabilities. We encourage all applicants to self-identify in their application if they are a member of a marginalized community.

